

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus
May 18, 2016, 7:00 p.m.

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Susan Crum, Jim Hoesly, Robert Elkins, and Pattie Salter.

ALSO ATTENDING: Harry Pulliam

C. Narveson called the meeting to order at 7:00 p.m.

- 1) **Proof of Posting:** Clerk/Treasurer Salter attested to proper proof of posting.
- 2) **Approve Town Board Minutes:**
 - a) 4/11/2016 Regular Town Board Meeting: D. Streiff moved to approve the minutes but correct J. Streiff to D. Streiff. R. Elkins 2nd Motion carried.
 - b) 4/19/2016 Annual Meeting: D. Streiff moved to approve the minutes as presented. R. Elkins 2nd Motion carried.
 - c) 5/10/2016 Board of Review: P. Salter reported that by law Board of Review must remain open for the full 2 hours. After speaking with Gerard of Accurate Appraisals, he didn't intend to close the public portion of Board of Review, he meant that the group could close the discussion for board of review but the meeting should have remained in open session. P. Salter suggested striking the 6:41 p.m. adjourn as well as the Call to order since the group never left the site and the meeting was open to the public the entire time. R. Elkins moved to approve the minutes as amended. D. Streiff 2nd Motion carried.
- 3) **Engineers Report:** C. Narveson reported that a Pioneer Road preconstruction meeting was held on Tuesday 5/17/16 to coordinate services with utilities, post office, fire and EMS. Materials were distributed to all present. C. Narveson also distributed a draft letter that he would like to send to the residents along Pioneer Road and Klassy Roads letting them know the tentative work schedule, where and when to expect mail deliveries and re-enforcing the importance of obeying the road closures. Without object the Clerk will mail the letter.
- 4) **Public Comments:** None
- 5) **Consider Concentrated Animal Feeding Operations and Large Development Moratorium:** C. Narveson reported that he had Attorney M. Hazelbaker review the moratorium. M. Hazelbaker made changes to the wording which indicates that the ordinance does not forbid rezoning or land divisions. C. Narveson would like to change 500 animal units to 1000 animal units as recommended at the annual meeting J. Hoesly moved to adopt the Moratorium with the 1000 animal units amendment. S. Crum 2nd. Motion carried.

C. Narveson explained that he would like to appoint a citizens committee to study the effects of large development and CAFOs. He would like to appoint John Freitag, Susan Crum, Dean Streiff, Duane Sherven, Harry Pulliam and himself to the committee.
- 6) **Consider Security Camera Quote:** S. Crum reported that she met with Burt Boldebeck, former Village of New Glarus Police Chief who owns his own security company. Burt recommended installing one security camera outside that would monitor the parking lot and people coming into the conference room door. In addition, he recommended installing a camera at the end of the hallway which would monitor the Deputy Clerk window and main entrance. The units cost approximately \$1,948 installed. They are digital, motion sensory and record for up to 6 months at which time they record over the oldest data. D. Streiff moved to approve the purchase, S. Crum 2nd. Motion carried. Clerk should look into a doorbell for handicap entrance.

- 7) **Key Assignment:** R. Elkins and J. Hoesly chose not to have keys. Dennis, Pattie, Maegan, Dean, Chris and Mike Fenely have interior and exterior Keys.
- 8) **Parks Report:**
- a) Prairie Restoration Workshop was a bust. It was cold and windy. Steve Fabos is coming out on Monday to spray for Garlic Mustard.
- Burr Oak saplings are beginning to grow. Hotdogs will be frozen and condiments, plates, cups and utensils will be saved until the next workshop.
- 9) **Plan Commission:**
- a) Margaret Howden: Land division lot goes with the land
 - b) Sign Ordinance: Working on developing a sign ordinance.
 - c) Minimum Building Size: There are two people within the Town that are looking at building a shed with living quarters.
- 10) **Finance Committee Report:**
- a) Accounts Receivable Aging List: There are 2 outstanding bills. One in the amount of \$742.61 is a past due personal property bill and the other, \$198.46 is due from R. Reis.
 - b) Accounting Reports w/Monthly Bank Reconciliation: April and May Statements and reconciliations were distributed. P. Salter reported that the checking account balance in MARGE is still showing the pre-audit amounts, but she was able to work with Sue from the software company this afternoon and hopes the account will balance at next month's meeting.
 - c) Approval and Payment of Bills: D. Streiff moved to approve checks 18435-18471 and ACH 18435, 295043, 757376, 873322, 1013568, 557280, 815834, 933760, and 966052. R. Elkins 2nd. Motion carried. Budget comparison will be presented at the next meeting.
- 11) **Clerk-Treasurer Report:**
- a) Conditional Use Permit for Randy Draeger: Distributed notice.
 - b) Clerk and Treasurers Institute: July 10-15, 2016 - P. Salter asked for direction on whether or not to send Deputy Roesslein for training. The cost is \$489 plus \$534 for lodging for a total cost of \$1023. We did budget for Susan to go this year. Without objection defer the class until next year. This will give Maegan a chance to learn more about the position prior to the class.
 - c) Rob Ready: Would like the Town to consider going with a County based EMS. J. Hoesly reported that Mr. Ready had spoke with him for about half an hour. S. Crum felt we should watch what happens with Monticello before questioning the EMS on Mr. Ready's email.
- 12) **Chairman's Report:**
- a) Spring Road Review and Recommendations: Pete Koch submitted cost summary sheet for this year spring road maintenance in the amount of \$99,573. Ditching and drainage to correct Village View will be quoted separately but will be approximately \$100/hr. R. Elkins moved to approve road maintenance as presented. S. Crum 2nd. Motion carried. J. Hoesly reported that there is shouldering that needs to be done on Old Madison Road. C. Narveson would like to see Old Madison Road fog sealed and striped.
 - b) Consider Road Abandonment: S. Crum moved to send notification to residents on Morris Lane, Marty Lane, Titus and Yaun Lane to bring the drives up to minimum standards or take the roads back. R. Elkins 2nd. Motion carried.
 - c) Milk House on Hwy 69 Occupancy – No Report. C. Narveson would like to talk with the resident before a letter is sent.
 - d) Utility Subcommittee Report: No Report.
 - e) New Business: Start covering Monroe WTA meetings.
Open House – To be held after landscaping and stucco is completed, probably in August.
 - f) Fence- after reviewing options to install a steel fence for about half the cost or replace decorative wooden fence, the board chose to go with previously approved decorative wooden fence.
- 13) **Schedule Next Board Meeting:** June 7, 2016 at 7 p.m.
- 14) **Adjourn:** R. Elkins moved to adjourn at 9:24. J. Hoesly 2nd. Motion carried.